

NOTICE OF MEETING

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, September 24, 2020, at 6:00 p.m., by teleconference* at (1-888-204-5984), Access Code, (2868263)**, to discuss and, if appropriate, act upon the following items:

1. Operations and service requirements relating to COVID-19 epidemic and ratification of any emergency actions, if necessary.
2. Public comments.
3. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
 - a. Approve minutes.
 - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
 - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
 - d. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
4. NON-CONSENT AGENDA
 - a. Items removed from the Consent Agenda.
 - b. Potential annexation of 30-acre tract by Bold Fox Development
 - c. Proposal from Municipal Financial Services for in-depth financial analysis.
 - d. Garbage and recycling matters.
 - e. Parks and recreational facilities matters, including:
 - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
 - ii. authorize design of park/recreational facilities;
 - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
 - iv. review bids and award contracts for park/recreational projects;
 - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities;
 - vi. development of 10-acre tract; and
 - vii. update on Master Park and Trail Plan.
 - f. Report on development in the District.
 - g. Financial and bookkeeping matters, including:
 - i. payment of bills and review of investments; and

- ii. discuss preliminary budget for fiscal year end December 31, 2021.
- h. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.
- i. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
- j. Conduct public hearing regarding District's tax rate, adopt Order Levying Taxes, and authorize execution of Amendment to Information Form.
- k. Engineer's report, including:
 - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
 - aa. Andover Farms outfall repair;
 - bb. wastewater treatment plant fine screen platform modifications; and
 - cc. water plant no. 2 hydro-pneumatic tank no. 3.
 - ii. review bids and award contracts for projects in the District;
 - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
 - aa. water plant no. 1 ground storage tank no. 2 and water plant nos. 1 and 2 recoating; and
 - bb. wastewater treatment plant oxidation ditch repair, including related insurance coverage/settlement matters;
 - iv. proposal for rerating the wastewater treatment plant;
 - v. South Post Oak Boulevard extension, including sidewalks;
 - vi. Lake Olympia Parkway;
 - vii. Chimney Rock Road;
 - viii. deeds, easements or utility conveyances;
 - ix. requests for consents to encroachments or utility commitment letters;
 - x. expansion of the regional water system;
 - xi. Fort Bend County drainage matters;
 - xii. update on bond application no. 15, including adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds and Use of Surplus Funds;
 - xiii. update on 5-year evaluation pursuant to Senate Bill 902; and
 - xiv. America's Water Infrastructure Act matters.

1. Additional operating matters, including:
 - i. discuss water and sewer rates and, if appropriate, amend the District's Rate Order;
 - ii. approve Interlocal Agreement with the Subsidence District for Water Wise Program;
 - iii. update on installation of smart meters in the District; and
 - iv. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.
- m. Administrative manager matters, including:
 - i. administration building; and
 - ii. newsletter and website.
- n. District security matters.
- o. Discuss 2020 Water Conservation Program and consider proposal from Touchstone District Services for related services.
- p. District communication matters.
- q. Reports from Directors and District consultants on District operations.



/s/ Adisa Harrington
Attorney for the District

***As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at: <https://www.districtdirectory.org/agendapackets/fbcmud23>.**