

NOTICE OF MEETING

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, June 29, 2017, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
 - a. Approve minutes.
 - b. Garbage and recycling matters.
 - c. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
 - d. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
 - e. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
 - f. Administrative manager matters, including:
 - i. administration building; and
 - ii. newsletter and websites.
3. **NON-CONSENT AGENDA**
 - a. Items removed from the Consent Agenda.
 - b. Parks and recreational facilities matters, including:
 - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
 - ii. authorize design of park/recreational facilities;
 - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
 - iv. review bids and award contracts for park/recreational projects;
 - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities, including:
 - aa. Andover Farms park improvements and Winfield Lakes tennis courts;
 - bb. Cambridge Falls walking trail;
 - cc. sidewalk along Teal Bend Boulevard;
 - vi. development of 10-acre tract.
 - c. Report on development in the District.
 - d. Authorize delinquent tax attorney to proceed with collection of delinquent taxes.

- e. Adopt Resolution Nominating Candidate for Board of Director Election for Fort Bend Central Appraisal District.
- f. Series 2017B Unlimited Tax Bonds, including approve developer reimbursement report.
- g. Financial and bookkeeping matters, including payment of bills, review of investments, approve surplus funds notification letters, and authorize disbursement of bond proceeds.
- h. Discuss Association of Water Board Directors summer conference, approve reimbursement of eligible expenses, and authorize attendance at winter conference.
- i. Engineer's report, including:
 - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
 - aa. wastewater treatment plant bar screen replacement;
 - ii. review bids, award contracts and approve letter financing agreements for projects in the District, including:
 - aa. Cambridge Falls, Section 10;
 - bb. Cambridge Falls, Section 11;
 - cc. Trammel Fresno Road expansion project and related relocation of District facilities;
 - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
 - aa. Cambridge Falls, Section 10;
 - bb. Cambridge Falls, Section 11;
 - cc. lift station generators;
 - iv. proposal for renewal of wastewater treatment plant permit;
 - v. replacement of bar screen at wastewater treatment plant;
 - vi. Sycamore/Rabb Road extension and proposed land swap;
 - vii. Chimney Rock Road extension;
 - viii. South Post Oak Boulevard extension;
 - ix. deeds, easements or utility conveyances;
 - x. requests for consents to encroachments or utility commitment letters; and
 - xi. proposed annexations, including:
 - aa. approve annexation agreement; and
 - bb. authorize engineer to prepare feasibility study.
- j. Additional operating matters, including:
 - i. update on proposed installation of smart meters in the District, approve agreement for smart meters, adopt Resolution Establishing Rules and Regulations Governing the Use of the District's Online Portal System, and take other appropriate actions; and

- ii. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.
- k. District security matters.
- l. Reports from Directors and District consultants on District operations.
- m. Report regarding legislative matters.



Adisa Harrington / 1/16
Attorney for the District