

NOTICE OF MEETING

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Wednesday, May 31, 2017, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
 - a. Approve minutes.
 - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
 - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
 - d. Approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12.
 - e. Annual Review of Procedures for Continuing Disclosure Compliance.
 - f. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
 - g. Administrative manager matters, including:
 - i. administration building; and
 - ii. newsletter and websites.
3. NON-CONSENT AGENDA
 - a. Items removed from the Consent Agenda.
 - b. Garbage and recycling matters, including approve amendment to the District's Residential Solid Waste Collection Contract with Eco Waste & Recycling, LLC.
 - c. Parks and recreational facilities matters, including:
 - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
 - ii. authorize design of park/recreational facilities;
 - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
 - iv. review bids and award contracts for park/recreational projects;
 - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities, including:
 - aa. Andover Farms park improvements and Winfield Lakes tennis courts;

- bb. Cambridge Falls walking trail; and
- cc. sidewalk along Teal Bend Boulevard;
- vi. development of 10-acre tract;
- vii. update on Texas Wildlife Grant Application;
- viii. re-approve escrow release application and related resolution.
- d. Report on development in the District.
- e. Financial and bookkeeping matters, including payment of bills and review of investments.
- f. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors summer conference.
- g. Engineer's report, including:
 - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
 - aa. Cambridge Falls, Section 10;
 - bb. Cambridge Falls, Section 11;
 - ii. review bids, award contracts and approve letter financing agreements for projects in the District, including:
 - aa. Trammel Fresno Road expansion project and related relocation of District facilities;
 - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
 - aa. lift station generators;
 - iv. Proposal for replacement of bar screen at wastewater treatment plant;
 - v. Sycamore/Rabb Road extension and proposed land swap;
 - vi. Chimney Rock Road extension;
 - vii. South Post Oak Boulevard extension;
 - viii. update on bond application no. 14;
 - ix. deeds, easements or utility conveyances;
 - x. requests for consents to encroachments or utility commitment letters; and
 - xi. proposed annexations, including:
 - aa. approve annexation agreement;
 - bb. authorize engineer to prepare feasibility study.
- h. Update on patio encroachment onto district detention facilities in Cambridge Falls and take appropriate action pursuant to the District's Rate Order.
- i. Annual review of CDC Maintenance Agreement.
- j. Review Critical Load Spreadsheet for District's facilities and authorize annual filing, including filing of Critical Load Spreadsheet with new retail electric provider.
- k. Additional operating matters, including:
 - i. discuss smart meters and take appropriate action;

- ii. re-approve Consumer Confidence Report and authorize operator to mail Consumer Confidence Report and file certificate of mailing with the Texas Commission on Environmental Quality;
 - iii. Resolution Approving Treasury Management Services and Authorizing Operator;
 - iv. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.
- l. District security matters.
 - m. Reports from Directors and District consultants on District operations.
 - n. Discuss changing date of June regular meeting due to Association of Water Board Directors conference.
 - o. Series 2017B Unlimited Tax Bonds, including:
 - i. review bids and award sale of the District's \$2,140,000 Unlimited Tax Bonds, Series 2017B;
 - ii. adopt Resolution Authorizing the Issuance of the District's \$2,140,000 Unlimited Tax Bonds, Series 2017B;
 - iii. approve Paying Agent/Registrar Agreement;
 - iv. approve Official Statement;
 - v. execution of Certificate Regarding Provision of Financial Advice;
 - vi. authorize the Board of Directors to sign all documents relating to the bond sale and authorize attorney and financial advisor to take all necessary action to deliver bonds to the purchaser;
 - vii. approve check to Attorney General relating to bond issue transcript review;
 - viii. execution of Amendment to Information Form; and
 - ix. update from District engineer on Texas Commission on Environmental Quality inspection of facilities.



Attorney for the District

