


## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, April 27, 2017, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - d. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - e. Administrative manager matters, including:
    - i. administration building; and
    - ii. newsletter and websites.
3. **NON-CONSENT AGENDA**
  - a. Items removed from the Consent Agenda.
  - b. Approve audit for fiscal year end December 31, 2016.
  - c. Garbage and recycling matters, including discuss renewal of Eco Waste & Recycling contract.
  - d. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities, including:
      - aa. Andover Farms park improvements and Winfield Lakes tennis courts;
      - bb. Cambridge Falls walking trail; and
      - cc. sidewalk along Teal Bend Boulevard;
    - vi. development of 10-acre tract; and
    - vii. update on Texas Wildlife Grant Application.

- e. Report on development in the District.
- f. Financial and bookkeeping matters, including payment of bills and review of investments.
- g. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. Cambridge Falls, Section 10;
    - bb. Cambridge Falls, Section 11;
  - ii. review bids, award contracts and approve letter financing agreements for projects in the District, including:
    - aa. Trammel Fresno Road expansion project and related relocation of District facilities;
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. lift station generators;
  - iv. Sycamore/Rabb Road extension and proposed land swap;
  - v. Chimney Rock Road extension;
  - vi. South Post Oak Boulevard extension;
  - vii. update on bond application no. 14;
  - viii. deeds, easements or utility conveyances;
  - ix. requests for consents to encroachments or utility commitment letters; and
  - x. proposed annexations, including:
    - aa. approve annexation agreement;
    - bb. authorize engineer to prepare feasibility study.
- h. Update on patio encroachment onto district detention facilities in Cambridge Falls and take appropriate action pursuant to the District's Rate Order.
- i. Additional operating matters, including:
  - i. discuss smart meters and take appropriate action;
  - ii. conduct annual review and receive report from operator on Identity Theft Prevention Program and adopt Identity Theft Prevention Program Amendment; and
  - iii. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.
- j. District security matters.
- k. Discuss 2017 Water Conservation Program.
- l. Reports from Directors and District consultants on District operations.
- m. Report on Series 2017 and 2017A refunding bond issues.

  
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 Attorney for the District

