

NOTICE OF MEETING

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, January 12, 2017, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
 - a. Approve minutes.
 - b. Garbage and recycling matters.
 - c. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
 - d. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
 - e. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
 - f. Administrative manager matters, including:
 - i. administration building; and
 - ii. newsletter and websites.
3. NON-CONSENT AGENDA
 - a. Items removed from the Consent Agenda.
 - b. Authorize auditor to conduct audit for fiscal year end December 31, 2016.
 - c. Parks and recreational facilities matters, including:
 - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
 - ii. authorize design of park/recreational facilities;
 - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
 - iv. review bids and award contracts for park/recreational projects, including:
 - aa. sidewalk along Teal Bend Boulevard;
 - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities, including:
 - aa. Andover Farms park improvements and Winfield Lakes tennis courts;

- bb. Cambridge Falls walking trail;
 - vi. development of 10-acre tract; and
 - vii. discuss Texas Wildlife Grant Application.
- d. Report on development in the District.
- e. Financial and bookkeeping matters, including:
 - i. payment of bills and review of investments; and
 - ii. accept annual disclosure statements for Investment Officer and bookkeeper.
- f. Annual Report regarding Post-Issuance Compliance Policy.
- g. Engineer's report, including:
 - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
 - aa. Cambridge Falls, Section 10;
 - bb. Cambridge Falls, Section 11.
 - ii. review bids, award contracts and approve letter financing agreements for projects in the District, including:
 - aa. Trammel Fresno Road expansion project and related relocation of District facilities;
 - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
 - aa. Teal Run, Section 2 sanitary sewer rehabilitation;
 - bb. Cambridge Falls, Section 9;
 - cc. lift station generators;
 - iv. Sycamore/Rabb Road extension and proposed land swap;
 - v. Chimney Rock Road extension;
 - vi. South Post Oak Boulevard extension;
 - vii. update on bond application no. 14 and adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds and Use of Surplus Funds;
 - viii. deeds, easements or utility conveyances;
 - ix. requests for consents to encroachments or utility commitment letters; and
 - x. proposed annexations, including:
 - aa. approve annexation agreement;
 - bb. authorize engineer to prepare feasibility study.
- h. Additional operating matters, including:
 - i. update on storm sewer repair;
 - ii. discuss smart meters and take appropriate action; and
 - iii. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.

- i. District security matters.
- j. Review List of Local Government Officers pursuant to Chapter 176 of the Texas Local Government Code.
- k. Renewal of District's insurance policies.
- l. Reports from Directors and District consultants on District operations.



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