

NOTICE OF MEETING

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, January 7, 2021, at 6:00 p.m.**, at M.R. Massey Administration Building, 1570 W. Sycamore Road, Fresno, Texas, **and GoToMeeting** and/or teleconference; at <https://global.gotomeeting.com/join/433479565> or you can dial in using your phone at 1-866-899-4679 Access Code 433-479-565. Due to the COVID-19 Disaster and the recommendations regarding social distancing measures and minimalization of social gatherings issued by the Governor of the State of Texas, the Centers for Disease Control, and Fort Bend County, members of the public are strongly encouraged to participate remotely using the above GoToMeeting videoconference and teleconference.

1. Operations and service requirements relating to COVID-19 epidemic and ratification of any emergency actions, if necessary.
2. Public comments.
3. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
 - a. Approve minutes.
 - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
 - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
 - d. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
4. **NON-CONSENT AGENDA**
 - a. Items removed from the Consent Agenda.
 - b. Garbage and recycling matters.
 - c. Parks and recreational facilities matters, including:
 - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
 - ii. authorize design of park/recreational facilities;
 - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
 - iv. review bids and award contracts for park/recreational projects;
 - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities;
 - vi. development of 10-acre tract; and
 - vii. update on Master Park and Trail Plan.

- d. Development in the District.
- e. Annexation matters, including:
 - i. approve annexation agreement; and
 - ii. authorize engineer to prepare feasibility study.
- f. Financial and bookkeeping matters, including:
 - i. payment of bills and review of investments;
 - ii. accept annual disclosure statement for Investment Officer and Bookkeeper; and
 - iii. adopt Resolution Expressing Intent to Reimburse, if appropriate.
- g. Annual report regarding Post-Issuance Compliance Policy.
- h. Adopt Amended Order Establishing a Records Retention Program and Designating a Records Management Officer.
- i. Discuss commercial deed restriction violations and take appropriate action.
- j. Engineer's report, including:
 - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
 - aa. waterline and sanitary sewer extensions along South Post Oak Boulevard;
 - bb. Andover Farms outfall repair;
 - cc. wastewater treatment plant fine screen platform modifications; and
 - dd. water plant no. 2 hydro-pneumatic tank no. 3.
 - ii. review bids and award contracts for projects in the District;
 - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
 - aa. water plant no. 1 ground storage tank no. 2 and water plant nos. 1 and 2 recoating; and
 - bb. wastewater treatment plant oxidation ditch repair, including related insurance coverage/settlement matters;
 - iv. proposal for rerating the wastewater treatment plant;
 - v. South Post Oak Boulevard extension, including sidewalks;
 - vi. Lake Olympia Parkway;
 - vii. Chimney Rock Road;
 - viii. Westenfeldt Road;
 - ix. West Sycamore Road;
 - x. deeds, easements or utility conveyances;
 - xi. requests for consents to encroachments or utility commitment letters;
 - xii. expansion of the regional water system;
 - xiii. Fort Bend County drainage matters;

- xiv. update on bond application no. 15;
- xv. update on 5-year evaluation pursuant to Senate Bill 902; and
- xvi. America's Water Infrastructure Act matters.
- k. Additional operating matters, including:
 - i. Approve Resolution Approving Submittal of the Water Smart Application;
 - ii. update on installation of smart meters in the District; and
 - iii. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.
- l. Authorize renewal of District's insurance policies, including review of engineer's list of District facilities to be insured.
- m. Administrative manager matters, including:
 - i. administration building; and
 - ii. newsletter and website.
- n. District security matters.
- o. District communication matters.
- p. Annual cybersecurity training.
- q. Reports from Directors and District consultants on District operations.



/s/Adisa Harrington
 Attorney for the District

***Social distancing measures and minimalization of social gatherings are critical to contain the spread of the COVID-19 virus pandemic. Therefore, a GoTo Meeting videoconference/teleconference option is provided, and members of the public are strongly encouraged to participate remotely by registering for the GoTo Meeting videoconference/teleconference instead of attending the Board meeting in person. Please register for the meeting at <https://global.gotomeeting.com/join/433479565> or you can dial in using your phone at 1-866-899-4679 Access Code 433-479-565. Members of the public participating in the meeting by GoTo Meeting will be entitled to participate and address the Board during the meeting to the same extent as if they were attending in person. Member of the public who choose to attend the meeting in person will be required to practice appropriate social distancing in accordance with federal, state and local guidelines. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at <https://www.districtdirectory.org/agendapackets/fbcmud23>.**