

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, March 24, 2022, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas\*, to discuss and, if appropriate, act upon the items listed below:

1. Public comments.
2. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - d. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training and public comment.
  - e. Administrative manager/building matters.
3. **NON-CONSENT AGENDA**
  - a. Items removed from the Consent Agenda.
  - b. Garbage and recycling matters.
  - c. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities;
    - vi. development of 10-acre tract; and
    - vii. update on Master Park and Trail Plan.
  - d. Development in the District.
  - e. Financial and bookkeeping matters, including payment of bills and review of investments.
  - f. Adopt Resolution Nominating Ellen Hughes to the Board of Trustees of the Association of Water Board Directors-Texas.

- g. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. Winfield Lakes Section 19;
    - bb. water supply plant no. 1 motor control center improvements;
    - cc. waterline and sanitary sewer extensions along South Post Oak Boulevard;
    - dd. Andover Farms outfall repair;
    - ee. 16-inch water line installation on Buckwood Court;
    - ff. water supply plant no. 2 improvements; and
    - gg. wastewater treatment plant improvements.
  - ii. review bids and award contracts for projects in the District;
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. wastewater treatment plant fine screen platform modifications;
  - iv. update on wastewater treatment plant oxidation ditch repair insurance reimbursement;
  - v. proposal for rerating the wastewater treatment plant;
  - vi. Capital Improvement Plan;
  - vii. South Post Oak Boulevard extension, including sidewalks;
  - viii. Lake Olympia Parkway;
  - ix. Chimney Rock Road;
  - x. Westenfeldt Road;
  - xi. West Sycamore Road;
  - xii. deeds, easements or utility conveyances;
  - xiii. requests for consents to encroachments or utility commitment letters;
  - xiv. expansion of the regional water system; and
  - xv. Fort Bend County drainage matters.
- h. Review Emergency Preparedness Plan and authorize filing of updates, if necessary.
- i. Review Critical Load Spreadsheet for District's facilities and authorize annual filing.
- j. Additional operating matters, including:
  - i. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable;
  - ii. water smart matters;
  - iii. authorize operator to file annual water loss audit; and

- iv. approve annual report on implementation of Water Conservation Plan and authorize submittal to the Texas Water Development Board;
- v. conduct Annual Review of Drought Contingency Plan; and
- vi. conduct annual review and receive report from operator on Identity Theft Prevention Program and adopt Identity Theft Prevention Program Amendment.
- k. District security matters.
- l. 2022 Directors Election, including:
  - i. accept Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors;
  - ii. adopt Order Cancelling Election and Declaring Unopposed Candidates Elected to Office; and
  - iii. authorize cancellation of county contract for election services.
- m. District website and communication matters, including approve related proposals and correspondence.
- n. Discuss 2022 Water Conservation Program.
- o. Reports from Directors and District consultants on District operations.

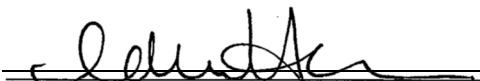
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**AVISO DE ASAMBLEA**  
**DISTRITO MUNICIPAL NO. 23 DE SERVICIO**  
**PÚBLICO DEL CONDADO DE FORT BEND**

La Junta Directiva del Distrito Municipal No. 23 de Servicio Público del Condado de Fort Bend, Texas, llevará a cabo una asamblea ordinaria el **jueves de marzo 24 de 2022, a las 6:00 p.m.**, en las Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, para discutir y de ser apropiado actuar sobre los siguientes puntos:

- 3.1. Elección de Directores de 2022, incluyendo:
  - i. aceptar el Certificado que Declara el Estatus de Candidatos Sin Oponentes Para la Elección de la Junta Directiva;
  - ii. adoptar una Orden que Cancela la Elección y Declara Electos a los Cargos a los Candidatos Sin Oponentes; y
  - iii. autorizar la cancelación del contrato de servicios electorales del condado.



  
 Attorney for the District  
 Abogado del Distrito

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

**\*The Board will conduct an in-person meeting at its physical meeting location. As an accommodation during the current levels of transmission during this COVID-19 virus epidemic emergency, the Board is making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment item. The telephone number is 888-204-5984, Access Code: 2868263.**

**\*La Junta llevará a cabo una asamblea presencial en su local físico de reunión. Dados los niveles de transmisión actuales durante esta emergencia de epidemia del virus COVID-19, la Junta está poniendo a disposición la opción de participar por teléfono para que los miembros del público puedan escuchar y dirigirse a la Junta. El número de teléfono es 888-204-5984, Código de acceso: 2868263.**

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