

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, January 27, 2022, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas\*, to discuss and, if appropriate, act upon the items listed below:

1. Public comments.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
3. NON-CONSENT AGENDA
  - a. Items removed from the Consent Agenda.
  - b. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, public comment, and approval of year 3 annual report.
  - c. Garbage and recycling matters.
  - d. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities;
    - vi. development of 10-acre tract; and
    - vii. update on Master Park and Trail Plan.
  - e. Development in the District.
  - f. Financial and bookkeeping matters, including:
    - i. payment of bills and review of investments; and
    - ii. accept annual disclosure statements for Investment Officer and bookkeeper.
  - g. Annual Report regarding Post-Issuance Compliance Policy.

- h. Resolution Establishing Addresses and Methods for Texas Public Information Act Requests
- i. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. water supply plant no. 1 motor control center improvements;
    - bb. waterline and sanitary sewer extensions along South Post Oak Boulevard;
    - cc. Andover Farms outfall repair;
    - dd. 16-inch water line installation on Buckwood Court;
    - ee. water supply plant no. 2 improvements; and
    - ff. wastewater treatment plant improvements.
  - ii. review bids and award contracts for projects in the District;
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. water plant no. 1 ground storage tank no. 2 and water plant nos. 1 and 2 recoating;
    - bb. wastewater treatment plant oxidation ditch repair, including related insurance coverage/settlement matters;
    - cc. wastewater treatment plant fine screen platform modifications; and
    - dd. water plant no. 2 hydro-pneumatic tank no. 3.
  - iv. proposal for rerating the wastewater treatment plant;
  - v. Capital Improvement Plan;
  - vi. South Post Oak Boulevard extension, including sidewalks;
  - vii. Lake Olympia Parkway;
  - viii. Chimney Rock Road;
  - ix. Westenfeldt Road;
  - x. West Sycamore Road;
  - xi. deeds, easements or utility conveyances;
  - xii. requests for consents to encroachments or utility commitment letters;
  - xiii. expansion of the regional water system; and
  - xiv. Fort Bend County drainage matters.
- j. Additional operating matters, including:
  - i. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable;
  - ii. water smart matters;

Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

- iii. approve Resolution Approving Submittal of the Water Smart Application; and
- iv. amend Rate Order.
- k. Administrative manager/building matters.
- l. District security matters.
- m. District website and communication matters, including approve related proposals and correspondence.
- n. 2022 Directors Election, including:
  - i. adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the 2022 Board of Directors Election Period;
  - ii. authorize Notice of Deadline to File Applications for Place on the Ballot;
  - iii. approve contract for election services with Fort Bend County;
  - iv. adopt Order Calling Directors Election; and
  - v. authorize Notice of Election.
- o. Reports from Directors and District consultants on District operations.

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**AVISO DE ASAMBLEA  
DISTRITO MUNICIPAL NO. 23 DE SERVICIO  
PÚBLICO DEL CONDADO DE FORT BEND**

La Junta Directiva del Distrito Municipal No. 23 de Servicio Público del Condado de Fort Bend, Texas, llevará a cabo una asamblea ordinaria el **jueves de enero 27 de 2022, a las 6:00 p.m.**, en las Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, para discutir y de ser apropiado actuar sobre los siguientes puntos:

- 3.n. Elección de Directores de 2022, incluyendo:
    - i. adoptar una Resolución Designando un Agente del Secretario de la Junta Directiva Durante el Período de la Elección de la Junta Directiva de 2022;
    - ii. autorizar el Aviso de Fecha Límite para Presentar una Solicitud de un Lugar en la Boleta;
    - iii. aprobar el contrato de servicios electorales con el Condado de Fort Bend;
    - iv. adoptar una Orden Para Convocar una Elección de Directores;
- y

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v. autorizar el Aviso de Elección.



/s/ Adisa Harrington  
Attorney for the District  
Abogado del Distrito

**\*The Board will conduct an in-person meeting at its physical meeting location. As an accommodation during the current levels of transmission during this COVID-19 virus epidemic emergency, the Board is making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment item. The telephone number is 888-204-5984, Access Code: 2868263.**

**\*La Junta llevará a cabo una asamblea presencial en su local físico de reunión. Dados los los niveles de transmisión actuales durante esta emergencia de epidemia del virus COVID-19, la Junta está poniendo a disposición la opción de participar por teléfono para que los miembros del público puedan escuchar y dirigirse a la Junta. El número de teléfono es 888-204-5984, Código de acceso: 2868263.**

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