

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, August 25, 2022, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, 3200 Southwest Freeway, Suite 2400, San Jacinto Room, Houston, Texas\*, to discuss and, if appropriate, act upon the items listed below:

1. Public comments.
2. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - d. Review Arbitrage Rebate Report for the Series 2017B Bonds.
  - e. Garbage and recycling matters.
  - f. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training and public comment.
3. **NON-CONSENT AGENDA**
  - a. Items removed from the Consent Agenda.
  - b. Review Sales Tax Audit Report.
  - c. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities;
    - vi. development of 10-acre tract; and
    - vii. update on Master Park and Trail Plan.
  - d. Development in the District.
  - e. Financial and bookkeeping matters, including:
    - i. payment of bills and review of investments;

- ii. discuss 6-month budget review for fiscal year end December 31, 2022; and
  - iii. discuss preliminary budget for fiscal year ending December 31, 2023.
- f. Discuss 2022 tax rate, set public hearing date, and authorize notice of public hearing regarding adoption of tax rate.
- g. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. Winfield Lakes Section 19;
    - bb. water supply plant no. 1 motor control center improvements;
    - cc. waterline and sanitary sewer extensions along South Post Oak Boulevard;
    - dd. Andover Farms outfall repair;
    - ee. 16-inch water line installation on Buckwood Court;
    - ff. water supply plant no. 2 improvements; and
    - gg. wastewater treatment plant improvements.
  - ii. review bids and award contracts for projects in the District;
  - iii. approve pay estimates, change orders and final acceptance as appropriate;
  - iv. update on wastewater treatment plant oxidation ditch repair insurance reimbursement;
  - v. proposal for rerating the wastewater treatment plant;
  - vi. update on TPDES permit renewal for the wastewater treatment plant;
  - vii. Capital Improvement Plan;
  - viii. South Post Oak Boulevard extension, including sidewalks;
  - ix. Lake Olympia Parkway;
  - x. Chimney Rock Road;
  - xi. Westenfeldt Road;
  - xii. West Sycamore Road;
  - xiii. deeds, easements, consents to encroachment, requests for service or utility commitment requests, including conveyance of various tracts to the District;
  - xiv. requests for consents to encroachments or utility commitment letters;
  - xv. expansion of the regional water system; and
  - xvi. Fort Bend County drainage matters.

- h. Additional operating matters, including:
  - i. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable; and
  - ii. water smart matters.
- i. Review and discuss Drought Contingency Plan and take action related to same, if necessary; adopt Order Adopting Amended and Restated Drought Contingency Plan, if necessary.
- j. District security matters, including approve Interlocal Agreement for Law Enforcement Services with Fort Bend County for security patrol.
- k. Discuss 2022 Water Conservation Program.
- l. Administrative manager/building matters.
- m. District website and communication matters, including approve related proposals and correspondence.
- n. Reports from Directors and District consultants on District operations.



/s/ Adisa Harrington

Attorney for the District

\*The Board will conduct an in-person meeting at its physical meeting location. As an accommodation during the current levels of transmission during this COVID-19 virus epidemic emergency, the Board is making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment item. The telephone number is 888-204-5984, Access Code: 2868263.