

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, September 23, 2021, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas\*, to discuss and, if appropriate, act upon the items listed below:

1. Public comments.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Garbage and recycling matters.
  - c. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - d. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - e. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
3. NON-CONSENT AGENDA
  - a. Items removed from the Consent Agenda.
  - b. Series 2021A Unlimited Tax Bonds and Series 2021B Unlimited Tax Park Bonds, including:
    - i. review bids and award sale of the District's \$4,725,000 Unlimited Tax Bonds, Series 2021A and \$3,250,000 Unlimited Tax Park Bonds, Series 2021B;
    - ii. adopt Resolution Authorizing the Issuance of the District's \$4,725,000 Unlimited Tax Bonds, Series 2021A and \$3,250,000 Unlimited Tax Park Bonds, Series 2021B;
    - iii. approve Paying Agent/Registrar Agreement;
    - iv. approve Official Statement;
    - v. execution of Certificate Regarding Provision of Financial Advice;
    - vi. authorize the Board of Directors to sign all documents relating to the bond sale and authorize attorney and financial advisor to take all necessary action to deliver bonds to the purchaser;
    - vii. approve payment to Attorney General relating to bond issue transcript review;
    - viii. execution of Amendment to Information Form;
    - ix. update from District engineer on Texas Commission on Environmental Quality inspection of facilities; and

- x. approve Notice of Redemption.
- c. Parks and recreational facilities matters, including:
  - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
  - ii. authorize design of park/recreational facilities;
  - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
  - iv. review bids and award contracts for park/recreational projects;
  - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities;
  - vi. development of 10-acre tract; and
  - vii. update on Master Park and Trail Plan.
- d. Development in the District.
- e. Consider requests for annexation and, if appropriate:
  - i. approve annexation agreement; and
  - ii. authorize engineer to prepare feasibility study.
- f. Financial and bookkeeping matters, including:
  - i. payment of bills and review of investments;
  - ii. adopt Resolution Expressing Intent to Reimburse, if appropriate; and
  - iii. discuss preliminary budget for fiscal year end December 31, 2022.
- g. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.
- h. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
- i. Conduct public hearing regarding District's tax rate, adopt Order Levying Taxes, and authorize execution of Amendment to Information Form.
- j. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. water supply plant no. 1 motor control center improvements;
    - bb. waterline and sanitary sewer extensions along South Post Oak Boulevard; and
    - cc. Andover Farms outfall repair.
  - ii. review bids and award contracts for projects in the District;
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. water plant no. 1 ground storage tank no. 2 and water plant nos. 1 and 2 recoating;

- bb. wastewater treatment plant oxidation ditch repair, including related insurance coverage/settlement matters;
- cc. wastewater treatment plant fine screen platform modifications; and
- dd. water plant no. 2 hydro-pneumatic tank no. 3.
- iv. proposal for rerating the wastewater treatment plant;
- v. Capital Improvement Plan;
- vi. South Post Oak Boulevard extension, including sidewalks;
- vii. Lake Olympia Parkway;
- viii. Chimney Rock Road;
- ix. Westenfeldt Road;
- x. West Sycamore Road;
- xi. deeds, easements or utility conveyances;
- xii. requests for consents to encroachments or utility commitment letters;
- xiii. expansion of the regional water system;
- xiv. Fort Bend County drainage matters;
- xv. America's Water Infrastructure Act matters, including approve Emergency Response Plan and filing of certification of same with the Environmental Protection Agency.
- k. Additional operating matters, including:
  - i. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable; and
  - ii. customer confidentiality.
- l. Administrative manager/building matters.
- m. District security matters, including approve Interlocal Agreement for Law Enforcement Services with Fort Bend County for security patrol.
- n. Discuss 2021 Water Conservation Program.
- o. District website and communication matters, including approve related proposals and correspondence.
- p. Reports from Directors and District consultants on District operations.



/s/ Adisa Harrington  
Attorney for the District

**\*The Board will conduct an in-person meeting at its physical meeting location. As an accommodation during the current levels of transmission during this COVID-19 virus epidemic emergency, the Board is making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment item. The telephone number is 888-204-5984, Access Code: 2868263.**

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.