

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, March 23, 2023, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, 3200 Southwest Freeway, Suite 2400, San Jacinto Room, Houston, Texas\*, to discuss and, if appropriate, act upon the items listed below:

1. Public comments.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - d. Garbage and recycling matters.
  - e. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training and public comment.
3. NON-CONSENT AGENDA
  - a. Items removed from the Consent Agenda.
  - b. Approve audit for fiscal year end December 31, 2022.
  - c. Consider request for leasing ground for a cell tower site.
  - d. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities;
    - vi. development of 10-acre tract; and
    - vii. update on Master Park and Trail Plan.
  - e. Development in the District.
  - f. Financial and bookkeeping matters, including payment of bills and review of investments.

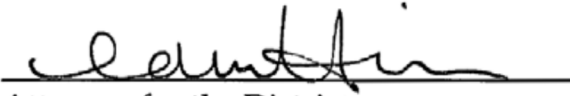
- g. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. waterline and sanitary sewer extensions along South Post Oak Boulevard;
    - bb. 16-inch water line installation on Buckwood Court; and
    - cc. wastewater treatment plant improvements.
  - ii. review bids and award contracts for projects in the District, including:
    - aa. Winfield Lakes Section 19; and
    - bb. Andover Farms outfall repair.
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. water supply plant no. 1 motor control center improvements; and
    - bb. water supply plant no. 2 improvements.
  - iv. proposal for geographic information system (GIS);
  - v. update on wastewater treatment plant oxidation ditch repair insurance reimbursement;
  - vi. proposal for rerating the wastewater treatment plant;
  - vii. update on TPDES permit renewal for the wastewater treatment plant;
  - viii. Capital Improvement Plan;
  - ix. South Post Oak Boulevard extension, including sidewalks;
  - x. Lake Olympia Parkway;
  - xi. Chimney Rock Road;
  - xii. Westenfeldt Road;
  - xiii. West Sycamore Road;
  - xiv. deeds, easements, consents to encroachment, requests for service or utility commitment requests, including conveyance of various tracts to the District;
  - xv. requests for consents to encroachments or utility commitment letters;
  - xvi. expansion of the regional water system; and
  - xvii. Fort Bend County drainage matters.
- h. Annexation matters, including update on feasibility studies and take appropriate action.
- i. Review Emergency Preparedness Plan and authorize filing of updates, if necessary.

Fort Bend County Municipal Utility District No. 23 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

- j. Review Critical Load Spreadsheet for District's facilities and authorize annual filing.
  - k. Additional operating matters, including:
    - i. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable;
    - ii. water smart matters;
    - iii. authorize operator to file annual water loss audit;
    - iv. approve annual report on implementation of Water Conservation Plan and authorize submittal to the Texas Water Development Board;
    - v. conduct annual review of Drought Contingency Plan; and
    - vi. conduct annual review and receive report from operator on Identity Theft Prevention Program and adopt Identity Theft Prevention Program Amendment.
  - l. District security matters.
  - m. Administrative manager/building matters.
  - n. District website and communication matters, including approve related proposals and correspondence.
  - o. Reports from Directors and District consultants on District operations.
4. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
  5. Reconvene in Open Session and authorize appropriate action regarding pending or contemplated litigation, or a settlement offer



  
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 Attorney for the District

\*The Board will conduct an in-person meeting at its physical meeting location. As an accommodation during the current levels of transmission during this COVID-19 virus epidemic emergency, the Board is making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment item. The telephone number is 888-204-5984, Access Code: 2868263.

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