

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, January 31, 2019, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, **Suite 2400, Pecos Room**, 3200 Southwest Freeway, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - d. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - e. Administrative manager matters, including:
    - i. administration building; and
    - ii. newsletter and website.
3. **NON-CONSENT AGENDA**
  - a. Items removed from the Consent Agenda.
  - b. Garbage and recycling matters, including receive presentation and consider proposal from Simple Recycling.
  - c. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities; and
    - vi. development of 10-acre tract.
  - d. Report on development in the District.
  - e. Financial and bookkeeping matters, including:
    - i. payment of bills and review of investments;
    - ii. accept annual disclosure statements for Investment Officer and bookkeeper; and

- iii. discuss Association of Water Board Directors winter conference, approve reimbursement of eligible expenses, and authorize attendance at summer conference.
- f. Annual Report regarding Post-Issuance Compliance Policy.
- g. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. water plant no. 1 ground storage tank no. 2 and water plant nos. 1 and 2 recoating;
    - bb. wastewater treatment plant oxidation ditch repair; and
    - cc. temporary wastewater treatment plant modifications for oxidation ditch repair;
  - ii. review bids and award contracts for projects in the District, including:
    - aa. Trammel Fresno Road expansion project and related relocation of District facilities;
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. water plant no. 1 booster pump variable frequency drive; and
    - bb. wastewater treatment plant bar screen replacement;
  - iv. proposal for rerating the wastewater treatment plant;
  - v. South Post Oak Boulevard extension, including sidewalks;
  - vi. deeds, easements or utility conveyances;
  - vii. requests for consents to encroachments or utility commitment letters;
  - viii. proposed expansion of the regional water system;
  - ix. Fort Bend County drainage matters;
  - x. W. Sycamore Road land adjacent to water plant no. 1; and
  - xi. update on bond application no. 15.
- h. Update on Road Power matters.
- i. Update on adding street lights in the District and, if appropriate, approve street light electricity agreements with homeowner associations.
- j. Additional operating matters, including:
  - i. update on Water Well No. 1 and Water Well No. 3 and take appropriate action;
  - ii. update on installation of smart meters in the District; and
  - iii. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.
- k. District security matters.
- l. Reports from Directors and District consultants on District operations.

  
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 Attorney for the District

