

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, September 27, 2018, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - d. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - e. Administrative manager matters, including:
    - i. administration building; and
    - ii. newsletter and website.
3. **NON-CONSENT AGENDA**
  - a. Items removed from the Consent Agenda.
  - b. Garbage and recycling matters.
  - c. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities; and
    - vi. development of 10-acre tract.
  - d. Report on development in the District.
  - e. Financial and bookkeeping matters, including:
    - i. payment of bills and review of investments; and
    - ii. discuss preliminary budget for fiscal year end December 31, 2019.

- f. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.
- g. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
- h. Conduct public hearing regarding District's tax rate, adopt Order Levying Taxes, and authorize execution of Amendment to Information Form.
- i. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. water plant no. 1 ground storage tank no. 2;
    - bb. water plant nos. 1 and 2 recoating;
    - cc. effluent reuse facilities at the wastewater treatment plant;
    - dd. wastewater treatment plant oxidation ditch repair; and
    - ee. temporary wastewater treatment plant modifications for oxidation ditch repair.
  - ii. review bids and award contracts for projects in the District, including:
    - aa. Trammel Fresno Road expansion project and related relocation of District facilities;
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. Cambridge Falls, Section 11;
    - bb. water plant no. 1 booster pump variable frequency drive; and
    - cc. wastewater treatment plant bar screen replacement.
  - iv. renewal of wastewater treatment plant permit;
  - v. proposal for rerating the wastewater treatment plant;
  - vi. South Post Oak Boulevard extension, including sidewalks;
  - vii. deeds, easements or utility conveyances;
  - viii. requests for consents to encroachments or utility commitment letters;
  - ix. proposed annexations, including:
    - aa. approve annexation agreement;
    - bb. authorize engineer to prepare feasibility study;
  - x. proposed expansion of the regional water system;
  - xi. Fort Bend County drainage matters;
  - xii. authorize engineer and operator to prepare the 5-Year Evaluation in accordance with Senate Bill 902; and
  - xiii. W. Sycamore Road land adjacent to water plant no. 1.

- j. Update on Road Power matters.
- k. Consider adding street lights in the District.
- l. Additional operating matters, including:
  - i. update on Water Well No. 1 and take appropriate action, if necessary;
  - ii. termination of Processing Agreement with Compass Bank;
  - iii. adopt Resolution Approving Central Bank's Electronic Lockbox Payment Services for District Customers;
  - iv. approve Addendum to Service Agreement with Municipal District Services, LLC;
  - v. approve Processing Agreement with Central Bank;
  - vi. update on installation of smart meters in the District; and
  - vii. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.
- m. District security matters.
- n. Reports from Directors and District consultants on District operations.
- o. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
- p. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation, or a settlement offer and, if appropriate, approve Settlement Agreement.



  
Attorney for the District