

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, April 26, 2018, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - d. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - e. Administrative manager matters, including:
    - i. administration building; and
    - ii. newsletter and website.
3. NON-CONSENT AGENDA
  - a. Items removed from the Consent Agenda.
  - b. Approve audit for fiscal year end December 31, 2017.
  - c. Garbage and recycling matters, including update on garbage transition, review contract damage matters concerning prior garbage provider, and take appropriate action.
  - d. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities, including:
      - aa. sidewalk along Teal Bend Boulevard;
    - vi. development of 10-acre tract.
  - e. Report on development in the District.

- f. Financial and bookkeeping matters, including payment of bills and review of investments.
- g. Adopt Resolution Nominating Ellen Hughes to the Board of Trustees of the Association of Water Board Directors-Texas.
- h. Adopt Resolution Establishing Offices and Out-of-District Meeting Places.
- i. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. water plant no. 1 ground storage tank no. 2;
    - bb. water plant nos. 1 and 2 recoating;
    - cc. effluent reuse facilities at the wastewater treatment plant;
    - dd. wastewater treatment plant oxidation ditch repair; and
    - ee. temporary wastewater treatment plant modifications for oxidation ditch repair.
  - ii. review bids and award contracts for projects in the District, including:
    - aa. Trammel Fresno Road expansion project and related relocation of District facilities;
    - bb. water plant no. 1 booster pump variable frequency drive; and
    - cc. wastewater treatment plant bar screen replacement.
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. Cambridge Falls, Section 11;
  - iv. renewal of wastewater treatment plant permit;
  - v. proposal for rerating the wastewater treatment plant;
  - vi. Sycamore/Rabb Road extension;
  - vii. South Post Oak Boulevard extension;
  - viii. deeds, easements or utility conveyances;
  - ix. requests for consents to encroachments or utility commitment letters;
  - x. proposed annexations, including:
    - aa. approve annexation agreement; and
    - bb. authorize engineer to prepare feasibility study;
  - xi. proposed expansion of the regional water system; and
  - xii. Fort Bend County drainage matters.
- j. Update on Road Power matters.
- k. Additional operating matters, including:
  - i. consider including a Fresno Volunteer Fire Department donation option on District water bill;
  - ii. proposal for maintenance of drainage and detention facilities;

- iii. update on installation of smart meters in the District;
  - iv. approve annual report on implementation of Water Conservation Plan and authorize submittal to the Texas Water Development Board;
  - v. approve Consumer Confidence Report and authorize operator to mail Consumer Confidence Report and file certificate of mailing with the Texas Commission on Environmental Quality;
  - vi. conduct annual review and receive report from operator on Identity Theft Prevention Program and adopt Identity Theft Prevention Program Amendment; and
  - vii. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.
- l. District security matters.
  - m. 2018 Directors Election.
  - n. Discuss 2018 Water Conservation Program.
  - o. Reports from Directors and District consultants on District operations.
  - p. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
  - q. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation, or a settlement offer and, if appropriate, approve Settlement Agreement.

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### AVISO DE ASAMBLEA

#### DISTRITO MUNICIPAL NO. 23 DE SERVICIO PÚBLICO DEL CONDADO DE FORT BEND

La Junta Directiva del Distrito Municipal No. 23 de Servicio Público del Condado de Fort Bend, Texas, llevará a cabo una asamblea ordinaria el **jueves 26 de abril de 2018, a las 6:00 p.m.**, en las Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, para discutir y de ser apropiado actuar sobre los siguientes puntos:

- 3.m. Elección de Directores de 2018.



*Adrian Kaninger / US*  
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 Attorney for the District  
 Abogado del Distrito