

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 23

The Board of Directors of Fort Bend County Municipal Utility District No. 23 will hold a regular meeting on **Thursday, January 18, 2018, at 6:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - c. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, message language on bills, and delinquent back charges.
  - d. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - e. Administrative manager matters, including:
    - i. administration building; and
    - ii. newsletter and website.
3. NON-CONSENT AGENDA
  - a. Items removed from the Consent Agenda.
  - b. Garbage and recycling matters.
  - c. Parks and recreational facilities matters, including:
    - i. update on pending repairs and authorize additional repairs and improvements as appropriate;
    - ii. authorize design of park/recreational facilities;
    - iii. approve plans and specifications and authorize advertisement for bids for park/recreational facilities;
    - iv. review bids and award contracts for park/recreational projects;
    - v. approve pay estimates, change orders and final acceptance as appropriate for park/recreational facilities, including:
      - aa. Andover Farms park improvements and Winfield Lakes tennis courts;
      - bb. sidewalk along Teal Bend Boulevard;
    - vi. development of 10-acre tract.
  - d. Report on development in the District.

- e. Financial and bookkeeping matters, including:
  - i. payment of bills and review of investments;
  - ii. accept annual disclosure statements for Investment Officer and bookkeeper.
- f. Annual Report regarding Post-Issuance Compliance Policy.
- g. Consider financing street lighting in the District.
- h. Engineer's report, including:
  - i. authorize design of facilities, approve plans and specifications and authorize advertisement for bids for projects in the District, including:
    - aa. water plant no. 1 booster pump variable frequency drive;
    - bb. water plant no. 1 ground storage tank no. 2;
    - cc. water plant nos. 1 and 2 recoating;
    - dd. wastewater treatment plant bar screen replacement;
    - ee. effluent reuse facilities at the wastewater treatment plant;
  - ii. review bids, award contracts and approve letter financing agreements for projects in the District, including:
    - aa. Trammel Fresno Road expansion project and related relocation of District facilities;
  - iii. approve pay estimates, change orders and final acceptance as appropriate, including:
    - aa. Cambridge Falls, Section 10;
    - bb. Cambridge Falls, Section 11;
  - iv. renewal of wastewater treatment plant permit;
  - v. proposal for rerating the wastewater treatment plant;
  - vi. Sycamore/Rabb Road extension and proposed land swap, and, if appropriate, approve related documents;
  - vii. South Post Oak Boulevard extension;
  - viii. deeds, easements or utility conveyances;
  - ix. requests for consents to encroachments or utility commitment letters;
  - x. proposed annexations, including:
    - aa. approve annexation agreement; and
    - bb. authorize engineer to prepare feasibility study;
  - xi. proposed expansion of the regional water system; and
  - xii. Fort Bend County drainage matters.
- i. Additional operating matters, including:
  - i. Consider Amendment to Operator's Agreement;
  - ii. update on installation of smart meters in the District;
  - iii. hearing on the termination of water and sewer service to delinquent customers, authorize termination of service, and process uncollectible accounts as applicable.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.694305

- j. District security matters.
- k. Authorize renewal of District's insurance policies, including review of engineer's list of District facilities to be insured.
- l. 2018 Directors Election, including:
  - i. adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the 2018 Board of Directors Election Period;
  - ii. authorize Notice of Deadline to File Applications for Place on the Ballot;
  - iii. approve contract for election services with Fort Bend County;
  - iv. adopt Order Calling Directors Election; and
  - v. authorize Notice of Election.
- m. Reports from Directors and District consultants on District operations.

\*\*\*\*\*


## AVISO DE ASAMBLEA

### DISTRITO MUNICIPAL NO. 23 DE SERVICIO PÚBLICO DEL CONDADO DE FORT BEND

La Junta Directiva del Distrito Municipal No. 23 de Servicio Público del Condado de Fort Bend, Texas, llevará a cabo una asamblea ordinaria el **jueves de enero 18 de 2018, a las 6:00 p.m.**, en las Allen Boone Humphries Robinson LLP, Phoenix Tower, Suite 2400, San Jacinto Room, 3200 Southwest Freeway, Houston, Texas, para discutir y de ser apropiado actuar sobre los siguientes puntos:

- 3.1. Elección de Directores de 2018, incluyendo:
  - i. adoptar una Resolución Designando un Agente del Secretario de la Junta Directiva Durante el Período de la Elección de la Junta Directiva de 2018;
  - ii. autorizar el Aviso de Fecha Límite para Presentar una Solicitud de un Lugar en la Boleta;
  - iii. aprobar el contrato de servicios electorales con el Condado de Fort Bend;
  - iv. adoptar una Orden Para Convocar una Elección de Directores; y
  - v. autorizar el Aviso de Elección.



  
 \_\_\_\_\_  
 Attorney for the District  
 Abogado del Distrito

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.  
 Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.694305